

PLYMOUTH CITY COUNCIL

Subject:	Health, Safety and Wellbeing (HSW) Annual Report 2016/17
Committee:	Audit Committee
Date:	14 September 2017
Cabinet Member:	Councillor Riley
CMT Member:	Dawn Auger (Interim Joint Strategic Director Transformation and Change)
Author:	Clare Cotter, Interim Head of HSW Assurance and Mike Hocking, Head of Assurance
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Ref:	HSW/CC/ MJH
Key Decision:	No
Part:	I

Purpose of the report:

This report provides an overview of how the Council has met its statutory duties toward our employees and members of the public affected by our operations in 2016-17. These duties arise from the Health and Safety at Work etc. Act 1974 and the Management of Health and Safety at Work regulations 1999.

The HSW Annual report 2016-17 is presented in a format appropriate for external publication which is noted as best practice by the Health and Safety Executive (HSE) and Institute of Occupational Safety and Health (IOSH). This is the first time that Plymouth City Council has sought to publish this information externally, with a view to increasing transparency and attracting future talent into the workforce.

The Corporate Plan 2016 - 19:

Health, safety and wellbeing culture and practice supports the fulfilment of the Corporate Plan as a foundational aspect of the People Strategy. Through the Annual Report we are able to demonstrate a progressive agenda of HSW continuous improvement, both from hindsight – what we have achieved in 2016-17, and foresight – what we are delivering in 2017-18.

Implications for Medium Term Financial Plan and Resource Implications: Including finance, human, IT and land

None arising specifically from this report but control measures identified in the HSW risk and opportunity register could have financial or resource implications.

Other Implications: e.g. Child Poverty, Community Safety, Health and Safety and Risk Management:

None arising specifically from this report but community safety, health and safety issues and risks are taken into account in the preparation of risk and opportunity registers.

Equality and Diversity

Has an Equality Impact Assessment been undertaken? Not required.



Recommendations and Reasons for recommended action:

The Audit Committee is recommended to:

Note and endorse the HSW Annual report 2016-17 for external publication

Alternative options considered and rejected:

Maintaining the status quo (internal HSW annual reporting to CMT) is not in keeping with best practice guidelines produced by the HSE and IOSH, and misses the opportunity for the Council to promote externally the good work that is being achieved for our workforce and people affected by our operations from a HSW perspective.

Published work / information:

Plymouth City Council Health, Safety and Wellbeing [Policy](#).

Background papers:

None.

Sign off:

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Originating SMT Member: Dawn Aunger, Interim Joint Strategic Director Transformation and Change													
Has the Cabinet Member(s) agreed the contents of the report? Yes 03/09/2017													

